

## Memo re Accounts.

There are two kinds of accounts, all listed in an index or table of contents in the account book. Nearly all items of expense, except those paid for in cash, go through both sorts of account. These are

Current Accounts, which are numbered 1, 2, 3, 4, etc., to distinguish them from final accounts, which are lettered a, b, c, etc. The Current Accounts are to keep me straight with the bank (account 1), with Don Pancho (Accounts 2 and 3), Alvaro Perez (Account 4) etc. In my accounts with the museum, these current accounts do not appear, except to say that of my total balance, I have so much on deposit in the bank, so much with Don Pancho, etc.

Final Accounts. These are lettered, a, b, c, etc. They are the divisions into which I split all expenditures when I account to the museum. Whatever we spend which fails to get into one of these I will be paying for personally, without knowing it.

When Don Pancho, Alvaro Perz or somebody sends a receipted bill (voucher) or says in a letter that he has spent such and such, and this item is put into a ~~current~~ current account, I call that "entered", and I mark the voucher "entered", or put an "E" alongside the item in the letter. If there is a voucher it is filed in the voucher folder, with the next higher number placed on it within a circle. For pesos, the vouchers are numbered "P-1", "P-2" etc. to distinguish them from dollar vouchers, which are just numbered, inside a circle.

In entering an item in a current account, if it appears on one of the vouchers you should put the number of the voucher, in its circle, after the item so if we want to look up the voucher we know its number. Since one voucher often has several items, the same voucher number may appear in several final accounts, later.

When there is a letter or a voucher with several items, let's say from Don Pancho the steps are as follows:

- a. Look up ~~the~~ the index of final accounts (the lettered accounts) and write the letter of each item opposite each, on the voucher or letter. Add up all the items, if this hasn't been done, ~~xx~~ on the letter or voucher.
- b. Enter the total in the proper current account "per voucher No. such and such" or "per letter dated such and such". Once this is done I know how much my balance with Don Pancho or whoever it is has been reduced. At any time we can go over the current account, find the voucher number, go to that and post each item to its proper final account. Write the letters of these final accounts opposite the total which goes in the current account so that, at any time, we can tell in what places in the final accounts a given total in the current account has gone to. This will help later in looking for errors.

When we put items in the final accounts, I call this "posting". Therefore, when you take a total which is in a current account (most often one of Don Pancho's or Alvaro Perez) and have put all its items in their proper final accounts, you mark it with a "P" so we know we are through with that total in the ~~final~~ current account - i.e. all parts of it have reached the final accounts and will be charged against the museum when we make up the statement.

When you post an item<sup>s</sup> or items from one of the current to one of final accounts, write the current account number from which it or they come in the final account. This goes in a special column so you don't have to write anything but the number. Thus we can always check back. Also, if there is a voucher number (which always appears in a circle, write this after the name of the item, to help in checking up, and in finding the voucher if anybody ever wants to see it. When this has been done we are through, ready to make up a statement in a hurry, and without trouble.

Piedras Negras Expedition

1936 Budget.

Appropriation . . . . . \$9,000.00

*S. I. J.* Salary . . . . . \$2,750.00

*Miss L. S.* Honoraria . . . . \$500.

*Lesson*

250.

750.00

3,500.00

\$5,500.00

Estimated Field Expense  
and Contingency Reserve per  
sheet attached. . . . . 4,950.00

Reserve for Photographic  
prints . . . . . 100.00

Reserve for 1937-8 caretaker. . . 200.00

Publication . . . . . 250.00\*

\$5,500.00

\* Expected to be augmented from  
contingency reserve.

Piedras Negras 1938

Budget Estimate, Field Expense Only. (4 Staff Members)

First: Direct Dollar Expenditures.

Dollars

Accounts A to C: camp, excavation, laboratory & packing supplies & equipment	\$183.00	
D Medical supplies & services	67.00	
E Normal photographic supplies & equipment	75.00	
F Stationery & drawing supplies	60.00	
G Surveying supplies	<u>20.00</u>	
		\$405.00

Add special equipment:

Small camera (est.) (a/c E)	36.00	
Profile guage (a/c F)	<u>14.00</u>	
		<u>50.00</u>

Total equipment & supplies from United States (except food) \$455.00

Accounts H Transportation of staff	400.00	
I Maintenance of staff in camp	400.00	
O Guatemalan Government inspector	375.00	
Q Freight	100.00	
T Telegrams	2.50	
V. Miscellaneous	<u>76.58</u>	

Estimated total accounts H, I, O, Q, T, V 1,354.08

Estimated total direct dollar payments \$1,309.08

Second: Expenditures in dollars converted to pesos.

Calculated as follows:

Net conversion 1935 season		10062. pesos
Less est. final peso balances applicable to 1935 salary	568.00	
Est. extra for Chichen	<u>325.00</u>	
		<u>893.00</u>
		9169.00

Add Transport, $\frac{1}{2}$ unit	170.00	
Maintenance 1 unit	100.00	
Repair Bldgs.	<u>350.00</u>	
		<u>620.00</u>

Estimated total peso expenditures 9789.00

The same in dollars @ .28 per pesos 2,740.92

Estimated total field expense, in dollars \$4,550.00

Add Reserve for contingencies 400.00

\$4,950.00

Schedule of desired payments for field expense.

*Cash to Min  
McHugh  
redrawn, but  
with same  
totals after  
leaving  
1000 sent  
140 to Moss  
230 to comm fund  
1402-1935  
WHS  
Total*

First: "Immediately"

Dollars

Cash to field director for local cash purchases

220.00\*

American Express draft for conversion to pesos

1500.00

1720.00

Second: On leaving (About Feb. 20th)

Cash, to be largely converted to traveler's checks, for:

Travel (includes return trip)

220.00

Government Inspector (best paid by endorsement of Travel checks)

375.00

Contingencies

200.00\*

815.00

Sub-total - - - - -

2535.00

Third: Bills to Museum (about March 1st to 15th)

Woodward Wight

111.00\* (119.96)

Cottam

447.00

Bugrowes Wellcome

27.00

Sharpe & Dohme

15.00 (15.00)

Eastman Kodak

470.00 x (15.95)

Houston Club

40.00 x (17.70)

Freight (will be added in part to bills)

100.00 (5.82 to date)

Standard Fruit (fares)

160.00

Supplied by office

16.00

Miscel.

86.00

Warren Knight

40.00 (45.83)

Subtotal - - - - -

1092.00

Fourth: Amer Expr. draft to bank in Vera Cruz Apr. 15

1240.00

Total to be paid out - - - - -

4867.00

Less refunds from starred items (sales of supplies & contingencies fund)

317.00

Reconciled with field budget estimate @ - - - - -

4550.00

*40.00  
17.70  
22.30*

*45  
470  
47  
02*

Piedras Negras 1936 Expedition

FIELD DOLLAR ACCOUNT - FEBRUARY 14 - MARCH 17, 1936

DR. RECEIPTS

Balance from 1935 expedition			0.00
Bills for goods and services to be paid by Museum office per memorandums attached			245.02
Cash for field expense:	Feb. 14	2000.00	
	Mar. 6	<u>535.00</u>	
			<u>2535.00</u>
Total receipts for field expense to date	- - - -	- - - -	<u>2780.02</u>

CR. EXPENDITURES

1. Conversions to Mexican Pesos:			1000.00
Feb. 14	(3595.00 pesos)		1000.00
Mar. 6	500.00 " , Mason)		140.00
			<u>1140.00</u>

2. Direct Dollar Payments:	<u>Ac-</u>	<u>P'd by</u>	<u>P'd by</u>
	<u>count</u>	<u>Office</u>	<u>F. Dir'r</u>
Camp Equip't & Supplies	A	53.14	46.93
Excavation ditto	B	61.39	9.94
Laboratory, Packing &c. ditto	C	12.30	19.29
Medical ditto	D		34.75
Photographic ditto	E	60.30	39.60
Stationary, drawing ditto	F	17.70	63.33
Surveying ditto	G	15.00	1.74
Transportation of staff	H		17.95
Maintenance staff in camp	I	19.36	
Freight	Q	5.83	
Postage	S		5.00
Miscellaneous	V		29.54
			<u>268.07</u>
			<u>245.02</u>

513.09  
1653.09

Summary

Total Receipts to date (field expense only)	2780.02
Total field expenditures & conversions	<u>1653.09</u>
BALANCE - - - - -	<u>1126.93</u>

Note: The above balance, largely in traveler's checks, is distributed among staff members as follows: L.S. JR. 644.92; Cresson, 214.59; M.C.S., 200.00; T. Preskouriakoff, 5.43; add Ross account, 61.99. This is for convenience and as precaution in case of accident. About 230.00 of this balance will be converted to pesos if full peso budget is needed.

OE T OBNELVAV...  
LHE WVENM...  
LHE GMMW...

PIEDRAS NEGRAS EXPEDITION

Piedras Negras 1936 Expedition.

Memorandum of bills charged to museum  
and to be paid by office.

A. Included in Statement of Account  
as of March 17:

Eastman Kodak	43.20	
	13.90	
	1.65	
	1.80	
	<u>60.55</u>	
Less credit for sheaths returned	.60	
		59.55
Woodward Wight		124.99
Houston Hall (Feb. bill)		10.78
Houston Hall (Mar. bill to be rendered)		6.92
Jakone Sales		6.40
Wanamaker		1.62
Fluke		19.36
Sharpe & Dehne		<u>15.00</u>
		245.62

B. Remaining to be received and/or  
posted:

Warren Knight		<u>45.85</u>
Sub-total (known amounts)		291.45
H.T. Cottam (estimated)		447.00
" " (est. freight charge)		20.00
Burrows Welcome (estimated)		21.00
Standard Fruit (4 fares @ 40.00)		<u>160.00</u>
		939.54

**NOTE** Please send invoice or copy of Warren Knight order, which  
to need to post to various accounts. This is not necessary  
for any other items; but as soon as the exact amounts of  
the other items under B above are known, please advise.

**Note** re possibly discrepancies in future: Your list of bills  
red ived up to Mar. 11 shows total of 286.18, reached by  
adding in pencil a second 1.65 item under Kodak, which I am  
sure is an error; the Kodak bill should be further reduced  
.60 by credit for returned goods. According me the Kodak bill  
will be 59.95; the total of the items on Mar. 11 list 286.18  
less 1.65 and less .60 or 283.93.

**Last request:** Itemized list of charges for items purchased by office  
and not included in the above so that I may know exact total  
cost of supplies and equipment.

TOTAL DEBIT CHARGE EXPEDITION

Piedras Negras Expedition

FIELD DOLLAR ACCOUNT - MARCH 13 - May 31, 1936

Dr. RECEIPTS

Balance per statement as of March 17		1126.93
Amer. Express Check & cost thereof, May 5	1240.00	✓
Cigarettes Etc. sold to staff (included in Cotton bill paid by Museum but not chargeable to expedition expense)	<u>42.80</u>	
		<u>1282.80</u>
		<u>2409.73</u>

CR. EXPENDITURES

1. Conversions:

May 5 pesos 3595.00 (Am. Ex. Check)	1240.00	
May 30 " 251.30 (Ross A/C)	61.99	
May 30 " 426.94 (LS '35 balances)	<u>121.00</u>	
		1422.99

2. Direct Dollar Payments:

Account H (staff travel, omitted last statement)	15.00	
Account O (Government Inspector)	<u>60.00</u>	<u>75.00</u>
		<u>1497.99</u>

Summary

Total receipts for field expense	2409.73
Total expenditures	<u>1497.99</u>
BALANCE. . . . .	911.74

Note: the above balance is held as follows: Cresson 214.59;  
Miss Proskouriakoff, 5.43; M.C.S. 200.00; L.S.Jr. 491.72

Memorandum

Estimated further dollar expense	\$541.00
1/2 contingency reserve	200.00
Available if needed for conversion to complete peso budgeted amount	<u>170.74</u>
	<u>911.74</u>

PIEDRAS NEGRAS 1936 EXPEDITION

FIELD DOLLAR ACCOUNT - MAY 31 to JULY 25, 1936.

DR. RECEIPTS

Balance per statement May 31		911.74
<b>Bills paid by Museum office for field expenses:</b>		
Cottam bill, 417.32 less 42.80 debited on Mar. 18 statement	374.52	
Burrowes Welcome	21.87	
Standard Fruit & Steamship Co	160.00	
Powers	5.50	
	<u>561.89</u>	
Less error in entering Houston Club bill on Mar. 17 statement	<u>.80</u>	
Converted from Pesos Account		<u>561.09</u> <u>80.00</u> <u>1552.83</u>

CR. EXPENDITURES

L. Conversions to Mexican Pesos:

Mar. 25 Pesos 305.88 (Villa.a/c)	85.18	
July 25           23.01	<u>6.41</u>	
		91.59

2. Direct Dollar Payments:

	<u>Ac-</u> <u>count</u>	<u>P'd by</u> <u>Office</u>	<u>P'd by</u> <u>F.Dir'r</u>	
Lab. Packing &c.	C		13.50	
Medical	D	21.87		
Staff Travel	H	160.00	194.75	
Staff maintenance in camp	I	339.83	265.00	
Government Inspector				
Freight	Q	40.19		
Miscellaneous	V		<u>6.00</u>	
			479.25	
		<u>561.89</u>		
Less error noted above		<u>80.80</u>		
Sub total, field expense - - - - -			<u>561.09</u>	1040.34
Refund to L.S.Jr., advances to 1935 publication fund per memo Mar., 1936				<u>152.84</u> <u>1284.77</u>

Summary

Total Receipts for Field Expense	1552.83
Total Disbursements	<u>1284.77</u>
BALANCE * * * - - - - -	268.06

Piedras Negras Expedition - 1936.

Memorandum re Field Balance as of July 25  
and estimate of final field surplus.

Balance ~~taxxxxxxxx~~ ~~xxxx~~ chargeable to Field  
Director July 25 1936 per statement 268.06

(This is held as follows:

By Cresson	73.09
T.A. Proskouriakoff	5.43
L.S. Jr.	<u>189.54</u>
	268.06 )

Add amount advanced to Durango Expedition  
per memo of J.A.M. (being partial refund due  
for travel expenses of J.A.M. paid by this  
expedition so calculated the Durango Exped.  
is charged with only the minimum estimated  
cost of a direct return 50.00  
318.06

Deduct Estimated future expense:

Freight	30.00
Travel (Cresson)	45.00
Maintenance of Staff (due on Cottam bill)	15.00
Drawing supplies & equipment in Phila	<u>25.00</u>
	<u>115.00</u>

208.06

Paid out by museum per statement	Mar 17	2780.00	
"	"	May 31	1282.00
"	"	July 27	<u>561.09</u>

4623.89

Deduct appropriation for field expense 4550.00

Deduct overdraft

73.91

Estimated final field surplus available for  
publication fund, in addition to 400.00  
contingency reserve, no longer needed 129.15

NOTE The local currency accounts (pesos) have not been brought up to date as there remain certain accounts payable the exact amount of which is uncertain; however, it is safe to say the present peso balance is sufficient to cover all past and future peso charges until March 1 1937, without further conversions from the dollar account.

Piedras Negras 1936 Exped.

FIELD DOLLAR ACCOUNT - JULY 26 to DEC. 1. 1936.

Dr. RECEIPTS

Balance per statement July 25			268.06
Bill paid by museum office for field expense (W.Kinight - No 21636)		45.83	
Coverted from peso account (peso debts to expedition paid in dollars)			
Cresson	11.15 pesos	\$31.12	
Cresson	22.97	6.40	
Mason	81.75	22.66	
Proskloff	110.70	30.83	63.01
			<u>108.84</u>
			<u>376.90</u>

Cr. EXPENDITURES

Direct Dollar Payments:

	<u>Ac-</u> <u>count</u>	<u>P'd by</u> <u>Office</u>	<u>P'd by</u> <u>F. Dir'r</u>	
Excavation equipment	B	17.93	17.93	
Laboratory &c.	C		16.75	
Stationar, drawing	F	27.90	5.75	
Transportation	H		45.00	
Staff maintenance	I		10.03	
Freight	Q		22.29	
Postage	S		2.00	
Miscellaneous	V		.72	
			<u>102.54</u>	
			<u>45.83</u>	
				148.37
July 25, refunded to museum				<u>153.06</u>
				<u>301.43</u>

Summary

Total receipts	376.90
Total disbursements	<u>301.43</u>
BALANCE - - - - -	75.47

July 1934

Accounts of Durango Expedition (J. Alden Mason, Director), and Piedras Negras Expedition (Linton Satterthwaite, Jr., Director)

Dr. Mason and Robert H. Merrill came to Mexico by automobile and expected to return in the same way. Actually Mr. Merrill returned home alone from Monterrey, Mexico. He was given 20 pesos (\$5.60) for his expenses from Monterrey to the border at Laredo (about 3 hours drive), and \$50 for his expenses from Laredo to Grand Rapids, Michigan, estimated at 3 days at \$10.00 per day. This was done because Dr. Mason wished to go to Piedras Negras and return by boat from there. If Mason had not returned in this way it would have been necessary for Merrill to go to Mexico City, wait there for several weeks. The idea of this account is to estimate the respective costs for Mason as returning from Mexico City by auto with Merrill as against the cost of going to Piedras Negras and returning with Satterthwaite. In the first instance, the additional cost of two driving from Monterrey to Mexico City ~~plus the~~ above the actual paid cost of Mason going by rail must be figured, also the expenses of Merrill while waiting in Mexico City, the return cost of two to Monterrey by auto, the additional slight cost of Mason from Monterrey to Grand Rapids (meals and higher lodging), and the rail cost from Grand Rapids to Philadelphia. Actually Mason paid his expenses from Mexico City to Tamasopo, Satterthwaite paying them from there on. The paid expenses from Mexico City to Tamasopo should therefore be subtracted from the estimated cost of returning by auto to reach a figure which represents the excess estimated cost of returning by auto above that actually spent by Mason, which figure may justly be claimed by Satterthwaite as repayment for the additional traveling expenses of Mason, as he expected to pay the additional cost, if any, of returning via Piedras Negras.

Monterrey to Mexico City, 2 days auto ride for 2 persons	40.00	pesos	<del>40.00</del>
Subtract id., Mason's expenses by rail	<u>36.60</u>		
	3.40		3.40 pesos
Room and meals for Merrill, 18 days in Mexico City @ 5.00 pesos per day (Mason was in Mexico City 24 days; with Merrill's assistance in checking and dividing archaeological specimens, and his eagerness to leave, this stay would probably have been shortened to about 18 days. Mason's meals for this period were 73.45, an average of \$3.06 per day. This has been duplicated for Merrill. Mason's hotel was \$2.00 per day; a room for 2 would not have cost over \$5.00. <del>For 18 days 18 x 5.00 = 90.00</del> )			
	90.00		
Garage and gasoline (estimated expense in excess above payments for taxis and carfare)	15.00		
Laundry and miscellaneous	<u>15.00</u>		
	120.00		
Subtract Mason's paid expenses, Mexico C. to Tamasopo	<u>112.35</u>		
	7.65		7.65
Estimated return Mexico City to Laredo, 2 days for 2 persons by auto	50.00		
Subtract Mason's expenses for 6 days which would have been saved with Merrill's help in Mexico City, Hotel 4.00, meals 3.99, incidentals 1.00	<u>48.00</u>		
	2.00		2.00
		Total peso deficit	<u>13.05</u>
Value of above in dollars	\$ 3.65		
Meals & hotel for Mason, Laredo to Grand Rapids, 5 days at \$ 3.00	15.00		
Grand R. to Phila: Fare \$27.51, Meals, etc \$3.84	<u>31.35</u>		
Total difference	<del>50.00</del>		50.00

Piedras Negras 1936 Expedition.

Local Currency Account, Feb. 14, 1936 - Feb. 1, 1937.

DR. Receipts.

Balance brought forward from 1935 Exped.

0.00

Note: The 1935 peso account has never been stated. \$500.00 of Field director's salary were placed in expedition peso accounts. Of this \$152.84 (dollar statement July 25, 1936) has been repaid in dollars; the equivalent of \$121.00 in pesos (dollar statement May 31, 1936); and the equivalent of 23.52 more (dollar statement of July 25 as corrected on statement of Feb. 1). Personal expenses in pesos could not have exceeded \$56.00 (200 pesos). Thus more than \$100.00 worth of pesos were spent for the expedition in excess of receipts and unless requested, the 1935 peso accounts will not be summarized, a matter of considerable labor. Many items have not been posted to their proper final accounts.

Receipts from Dollars Account:

Feb.14	\$1000.00	(to bank)	3595.00
Mar.6	140.00	(through Mason)	500.00
May 5	1240.00	(to bank)	4435.87
May 30	61.99	(Ross account - goods sold)	251.30
May 30	121.00	(bought from LSJr personally)	426.94
July 25	26.41	(transfer to Pinelo)	23.01
July 25	23.52	(bought from LSJr personally)	84.43
			<u>9316.55</u>

Less conversions pesos to dollars:

July 25	80.00	(part of Pinelo's salary)	281.79	
Dec.1	63.01	(personal accounts)	<u>226.57</u>	<u>508.36</u>
				8808.19

Received from Dr. Mason, his 1932 exped. balance with A.F.Perez

96.03  
8904.22

CR. Disbursements.

	<u>Account</u>		
Camp equipment & supplies	A	302.00	
Excavation ditto	B	4.75	
Transportation, staff	H	1664.45	
Maintenance in camp, staff	I	376.77	
Transportation, other than staff	K	57.00	
Maintenance of Men	L	684.18	
Wages of men	M	2377.83	
Caretaker (first month only)	N	75.00	
Freight	Q	1589.48	
Customs Inspector	R	114.00	
Postage	S	54.32	
Telegrams	T	59.08	
Miscellaneous (includes 200.00 to agent)	V	294.52	
Building erection and repair	W	<u>379.00</u>	<u>8032.38</u>

BALANCE ----- 871.84

Note. Estimated bills payable and to accrue to Mar.1 will reduce this to about \$200.00. Mexican funds as usual are held in Banco Nacional de Mexico, Alvaro F. Perez Sucs. and with Francisco Villamueva.

Piedras Negras Expedition

FIELD DOLLAR ACCOUNT - MARCH 18 - MAY 31, 1936

Dr. RECEIPTS

Balance per statement as of March 17		1126.93
Amer. Express Check & cost thereof, May 5	1240.00	
Cigarettes Etc. sold to staff (included in Cottam bill paid by museum but not chargeable to expedition expense	<u>42.80</u>	
		<u>1282.80</u>
		<u>2409.73</u>

EXPENDITURES

1. Conversions:

May 5 pesos 3595.00 (Am. Ex. Check)	1240.00	
May 30 " 251.30 (Ross A/c)	61.99	
May 30 " 426.94 (LS '35 balances)	<u>121.00</u>	
		1422.99

2. Direct Dollar Payments:

Account H (staff travel, omitted last stat'm't)	15.00	
Account O (Government Inspector)	<u>60.00</u>	
		<u>75.00</u>
		<u>1497.99</u>

Summary

Total receipts for field expense		2409.73
Total expenditures		<u>1497.99</u>
BALANCE - - - - -		911.74

Note: the above balance is held as follows: Cresson 231.00; Miss Proskouriakoff, 5.43; M.C.S. 200.00; L.S.Jr. 475.31.

Memorandum:

Estimated further dollar expense	\$541.00
$\frac{1}{2}$ contingency reserve	200.00
Available if needed for conversion to complete peso budgeted amount	<u>170.74</u>
	911.74

Piedras Negras 1936 Expedition.

FIELD DOLLAR ACCOUNT - DEC. 2, 1936 to Feb. 28, 1937.

Dr. RECEIPTS

Balance per statement Dec. 1.	75.47	m
Credit museum for error in amount claimed on July 25 statement: value of pesos purchased from self for expedition was stated as 85.18; This should have been 23.52. Claiming more would result in causing a deficit in 1935 budget of 61.66, making it up here in the 1936 accounts, which it was agreed not to do.	61.66	137.13

Further bills paid through office but chargeable to field budget (see below)	25.37	162.50
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Cr. RECEIPTS

	<u>Account</u>	<u>By Office</u>	<u>By F'd Dir'tr.</u>	
<u>Direct Dollar Payments:</u>				
Stationary, drawing	F	4.64	22.33	
Freight	Q	11.40		
Postage (air mail)	S		5.16	
Misc.	V	9.33	10.72	
			38.21	
		-----	25.37	
				63.58
Balance in hands of Field Dir'r - - - - -				98.92
Forwarded to 1937 Expedition accounts, to be used in buying pesos for extra labor etc. per 1937 budget				98.92
Final balance 1936 funds for field expense - - - - -				0.00

Piedras Negras 1936 Exped.

Summary of 1936 Field Accounts.

Direct Dollar payments for field expense, and office expense during balance of year (including disbursements made through office)		1840.38
Conversions to Mexican Pesos:	2654.58	
Less correction per statement Feb.28	<u>61.66</u>	
	2592.92	
Less reconversions (pesos to dollars)	<u>143.01</u>	
		<u>2449.91</u>
Total field and office expense - - - - -		4290.29
Note: Budget allowed 4550.00 for field, expense, leaving a surplus of 284.91.		
Repaid advances to 1935 publication fund (Preliminary Papers)		<u>152.84</u>
Total disbursements passing through field accounts - - - - -		<u><u>4443.13</u></u>

Reconciliation with Museum books.

Received for field expense:		
Feb. 11	2000.00	
Mar. 3 (1035 less salary items)	535.00	
Apr. 3	<u>1240.00</u>	
	3775.00	
Add bills paid by office	<u>920.11</u>	
		4695.11
Less Disbursements as above	4443.13	
Refunded to museum	<u>153.06</u>	
		<u>4596.19</u>
Balance to 1937 expedition - - - - -		98.92

Piedras Negras 1936 Exped. Account.

Recapitulation of 1936 Expenditures.

Appropriation			9000.00
Field and office expense to Feb. 28, 1937		4290.29	
Printing photos (Goldberg)		86.52	
Publication	Preliminary Papers	226.73	
	Drafting	<u>297.54</u>	
		524.27	
Salary (includes 2 mos. of 1937)		3250.00	
Honoraria		<u>750.00</u>	
			<u>8901.08</u>
Dollar balance remaining with Field Director, to be applied to 1937 expedition.			98.92

Note: this item is shown on museum books as paid out, naturally, so that they will show zero balance on payment of publication item of 48.54, which is included above as if paid.

Piedras Negras 1937 Expedition -

Schedule of Requirements.

First: "Immediately" : for local cash purchases 149.00  
 Part of contingency reserve (which has to cover errors in estimates also) 51.00\*

Second

200.00 - *Jan Feb*

By Tuesday Mar. 5 if possible:

Check to LSJr. to be largely converted to traveler's checks to cover:

Travel (mainly return trip) 240.00 -  
 Gov't Inspector 375.00  
 Bal. of contingency Res. 56.00\*  
 Ditto for remittance to Mexico

671.00 - } *LS*  
 1500.00 - } *LS*  
 2171.  
 625-  
2796

Checks covering honoraria: ( $\frac{1}{2}$  in advance)

To Francis M. Cesson Jr. 250.00  
 To Margaret C. Satterth'te 250.00  
 To Tatiana A. Proskouriakoff 125.00

625.00 *Jan Feb*

Third.

Bills to be received at Museum (mostly in March)

*Telegrams*  
 3/16 - Tabasco 2.25  
 3/24 Mexico 6.55  
 3/30 " 4.63  
 3/31 " 8.59  
 Tax 1.10  
23.13

Woodward Wight (est.) 140.00  
 Cottam " 475.00\*  
 Bur. Welcome " 15.00  
 Sharpe & Dohme " 15.00  
 E. Kodak " 51.00  
 Huston Club " 60.00  
 Standard Fruit " 160.00  
 Freight (partly on first two bills) " 75.00  
 Pomeranz " 20.00  
 Ordered through office " 10.00  
 Telgrams " 2.00  
 Miscl. 31.00

155.69 (Statement no bill not for)  
 bill 496.69 *Jan Feb*  
 19.26  
 15.  
 53.92  
 65.38  
 160.  
 18.57

*John Wain. 2  
 March 8.10*

1057.00  
 4053.00

Total needed soon - - - - -

Fourth

American Express Draft on Banco Nacional de Mexico, Vera Cruz Branch, to order of L.S.Jr., to be mailed to camp April 15; if this must be greatly delayed, endorse it for deposit and send for credit my account in Banco Nacional de Mex., Vera Cruz

*(air mail)*

*See letter for 3/31/37 for new instructions*

Add Salary payments & second half honorariums 2125.00  
 \*Less refundable items in Cottam bill 58.00  
 Total equals appropriation - - - - -

880.00  
 4933.00  
 2067.00  
 7000.00

*S.S. 5 @ 300  
 M.C.S.  
 J.A.P.  
 F.M.C.  
 15.00  
 25.00  
 125.  
 250.  
2175*

Piedras Negras Expedition 1937

Budget Estimate, March to July inclusive.

Salary ( Satterthwaite, including Aug.1 payment)	1500.00	
Honoraria		
Cresson	500.00	
M.C.S.	500.00	
T.A.Prs.	<u>250.00</u>	
		<u>1250.00</u>
		2750.00
Field Budget per sheet attached		4143.00
Reserve for contingencies		<u>107.00</u>
Total - - - - -		7000.00

to Aug. 1 - only

Planned for August to December inclusive, 1937

Salary (reduce by 300 if August is payless)	1500.00	
Additional field contingency reserve (assumed by Field Director unless and until additional appropriation is made)		<u>75.00</u>
Miscl. office and drawing expense		25.00
Printing Photographs (Photo Album)		100.00*
Publication (drafting and drawing)		<u>300.00**</u>
Total - - - - -		2000.00

Mar. 1 - to Dec. 31  
2000

\* This must be spent to complete obligations under contract with government; If the small contingencies reserve is not needed in the field, it can be applied to this; but the budget estimates are rock bottom ones.

\*\* This is essential to logical and efficient preparation of temple-palace report for publication.

If at all possible, provision should be made for publication of one or two Preliminary Papers which JAM should have ready during the fall. If there is a payless month this will be covered by reduction in salary item above; otherwise not. These should be ready for distribution in Jan. of 1938 if possible.

3,750  
2,750

Piedras Negras - 1937

Budget Estimate B, Field Expense Only, Four Staff Members.

Direct Dollar Payments:

Accounts	A to C - Equipment & supplies for camp, excavation, laboratory and packing	250.00	
	D Medical Supplies & Services	75.00	
	E Photographic Supplies	65.00	
	F Stationary and drawing supplies & equipment	50.00	
	G Surveying ditto	<u>20.00</u>	460.00
	H Transportation of staff (normal trip)	400.00	
	I Maintenance of staff in camp, plus guests	420.00	
	O Government Inspector	375.00	
	Q Freight	75.00	
	T Telegrams	2.00	
	V Miscellaneous	<u>31.00</u>	
			<u>1303.00</u>
	Estimated total direct dollar payments, normal trip - - - - -		1763.00

Dollars for conversion to Mexican Pesos

Estimated as follows:

Est. total peso expense for 1936 season, including bills payable and to accrue	8600.00	
Less approx. expense Palenque trip, Mason visit, which are not to be repeated	<u>550.00</u>	8050.00
ADD allowance for extra labor in 1937 (sub- structure work per program, new bodega)	<u>1000.00</u>	
Total pesos expected to spend - - - - -		9050.00
Deduct estimated dollar and peso balances on field books and (in hands of field director) after payment of all, 1936 charges, to be applied to 1937 season, here stated as all pesos, actually held part dollars	<u>550.00</u>	
Net expected conversions from 1937 dollar apprp.	8500.00	
Which equals @ .28 per pesos - - - - -		<u>2380.00</u>
Total estimated normal expense, <u>stated in dollars</u> , - - - - -		4143.00

1936 Guatemalan side trip Estimates.

Basic fare costs:		LSJr.	MCS.
105.5	Phila - Puerto Barrios	100.00	100.00
	Guatemala City	6.00	6.00
	Copan & return (air)	29.00	29.00
	Rabinal & return	15.00	5.00
+10	Sta. Lucio Coz. & return	20.00	5.00
	Atitlan & return	15.00	5.00
	Flores	20.00	20.00
	Uaxactun & return	40.00	10.00
	Uaxactun-Piedras Neg.	75.00	5.00
	P. N. - Phila	90.00	90.00
		<u>410.00</u>	275.00
Meals & hotels			
	20 days @ \$5.00	100	
	18 @ 3.00	54	
	13 @ 0.00	00	
		154.00	154.00
Visa, tips, miscl. side trips &c.			
		<u>100.00</u>	<u>10.00</u>
		664.00	439.00
Less average cost Phila-P.N. & return			
		<u>180.00</u>	<u>180.00</u>
		484.00	259.00

273

439

MCS showed no error:

1/2 hrs.	250.00	
return travel allow (1/2 hr)	45.00	
	<u>295.00</u>	
Less - Ob - gc (lots cab.)	77.00	
	<u>218.00</u>	← Fund cash
Deduct Jones home.	142.00	
	<u>76.00</u>	
add Jones & allow	37.50	
	<u>113.50</u>	- my side.

\$ 80

[1937]

Memorandum re purposes and estimated cost  
of Maya trip, Satterthwaite.

After six years digging at Piedras Negras we have a mass of data on Old Empire architecture, sculpture and ceramics, much of it arranged chronologically; with (or even without, though less completely) ~~xxxxxxxxxx~~ one more field season, this is ready for detailed analysis, ~~and~~ the drawing of preliminary conclusions and formulation of future problems.

The maya area breaks up into a number of interrelated but distinct regions. The Piedras Negras material represents the bulk our knowledge of the southwestern ~~of~~ Usumacinta river region. In carrying our relative chronology to a more precise result, and in explaining the remarkable development at Piedras Negras, the data ~~xxxxxxxx~~ must be analysed with as great a knowledge as possible of what exists in other regions, so that we can separate what is due to inter-regional influence from what is due to local development and evolution.

The three regions which I would like to rapidly survey for comparison with Usumacinta sites are the extreme eastern periphery of the "Old Empire" region represented by Quirigua and Copan, primarily to see how different Old Empire sites can be, when on opposite edges of the ~~xxx~~ area; the central lowland area, represented by Uaxactun and Tikal, with which definite relations were established in 1936; and the southern highland area, represented by Kaminaljuyu, shown by Kidder to have relations with the center and by Rabinal, suspected of being the source of very large temples, found on an early level at Piedras Negras.

None of these sites is well published; work is in progress at three of them (for the last year at Uaxactun, the most important) so that a maximum of information can now be gathered quickly because (A.) the sites are cleared; (b) the men who know them best are on the spot.

The estimated cost of the trip, Phila. or New York and return, is \$650.00; the cost of going directly to Piedras Negras and return has averaged about \$180.00, a difference of \$470.00.

The low cost of travel between Piedras Negras and Philadelphia, due to low costs in Mexico, favorable exchange rates and half fares on steamers, none of which obtain in Guatemala, have been figured for the return journey, by way of Piedras Negras, in order to follow the probable route of influences from Uaxactun traveling to Piedras Negras; however, the cost is about the same for a return by the route of entry, the necessary time being much less.

The proposed trip, not including any stop at Piedras Negras, would consume a little over two months.

L. S. Jr.

JOINT LEBE SVAKV EXPEDITION

OF ORIENTAL RESEARCH  
THE AMERICAN SCHOOLS  
THE UNIVERSITY MUSEUM

БЕИИДИС  
СВЯТЕ ПОДРЕС.  
МОСКИ ИВГО

THE UNIVERSITY MUSEUM  
THE UNIVERSITY OF PENNSYLVANIA

No. **22317**

VENDOR'S INVOICE DATE	VENDOR'S INVOICE NO.	PURCHASE ORDER NO.	NET	VENDOR'S INVOICE DATE	VENDOR'S INVOICE NO.	PURCHASE ORDER NO.	NET
Expenses in connection with Piedras Negras Expedition:							
Travel			\$240.				
Government Inspector			375.				
Contingency Reserve			56.				
For remittance to Mexico			<u>1,500.</u>				
			\$2,171.				
				Piedras Negras Expedition			
				Appropriation February, 1937			
				meeting of Board			
Piedras Negras Exp. 1937							
*INDICATES DISCOUNT TAKEN				DETACH HERE			

Expenses - Piedras Negras Expedition 1936-37

2/23/37

1936

Feb. 11	L. Satterthwaite, Jr.	\$2,000.00	
Mar. 3	L. Satterthwaite, Jr.	1,035.00	
	Margaret Satterthwaite	250.00	
	F. M. Cresson	125.00	
31	Commercial Supply Co.	16.80	
	Eastman Kodak Co.	59.95	
	Standard Fruit - passage	160.00	
	John Wanamaker - cotton	1.62	
	Jakone Sales Co. - glue	6.40	
	Sharpe & Dhome - drugs	15.00	
	Warren Knight - art	45.83	
	Fluke - groceries	19.36	
	Woodward Wight - expedition supplies	124.99	
	Houston Hall	10.78	
	L. Satterthwaite, Jr.	250.00	
	Burroughs Welcome	21.87	
	Houston Hall	6.12	
Apr. 30	Cottam Co.	417.32	
	American Express - L. S. Jr.	1,240.00	
	L. Satterthwaite, Jr.	250.00	
	Powers - hauling	5.50	
May 28	L. Satterthwaite	250.00	
	Philadelphia Blue Print	31.50	
	Goldberg	7.75	
	Spiral Binding Co.	16.84	
June 30	L. Satterthwaite, Jr.	250.00	
July 31	L. Satterthwaite, Jr.	250.00	
	Margaret Satterthwaite	250.00	
	F. M. Cresson	125.00	
	Goldberg	1.00	
Aug. 3	Houston Hall	4.64	
	Goldberg	19.92	
Sept 30	Petty Expenses	9.33	
	L. Satterthwaite, Jr.	250.00	
	Goldberg	50.95	
Oct. 31	Baily & Co.	11.40	
	Proskourikoff	63.50	
	L. Satterthwaite, Jr.	250.00	
Nov. 30	L. Satterthwaite, Jr.	250.00	
	Goldberg	.50	
Dec. 31	L. Satterthwaite, Jr.	250.00	
	Goldberg	15.15	
	Proskouriakoff	102.00	
1937 Jan. 30	L. Satterthwaite, Jr.	250.00	
Feb. 15	Proskouriakoff	83.50	
✓ 30	L. Satterthwaite, Jr.	250.00	\$9,104.52

Cr.

Appropriation . . . . . \$9,000.00  
 Refund, L. Satterthwaite . . . . . 153.06 9,153.06

Credit Balance, Feb. 28, 1937..... \$48.54

PIEDRAS NEGRAS EXPEDITION 1937

		Cr.	
1937			
March 22	Carnegie Corporation Grant	\$500.00	
June 26	Mrs. Henry La Barre Jayne	5,000.00	
July 20	Philosophical Society Grant	3,000.00	
November	Appropriation by Board	<u>168.32</u>	<u>\$8,668.32</u>
Dr.			
February	L. Satterthwaite, expedition expenses	\$2,371.00	
	F. M. Cresson, half honorarium	250.00	
	M.C. Satterthwaite half "	250.00	
	T. A. Proskouriakoff " "	125.00	
March	Miller - bags	6.98	
	Standard Fruit Co. - passages	160.00	
	L. Satterthwaite, March salary	250.00	
April	Sundry supplies - food, med. supplies, stationery	653.92	
	Powers Express - hauling	5.00	
	Western Union - telegrams	23.13	
	O. H. Hirt - photographic material	3.80	
	Woodward Wight - food	142.26	
	L. Satterthwaite - thru American Express	500.00	
	L. Satterthwaite - " " "	880.00	
May	L. Satterthwaite - April & May salary	500.00	
June	L. Satterthwaite - June Salary	250.00	\$6,371.09
July	F. M. Cresson balance of honorarium	<u>250.00</u>	
	T.A.Proskouriakoff " " "	125.00	
	L. Satterthwaite - July salary	250.00	
August	L. Satterthwaite - August salary	250.00	
	M. C. Satterthwaite - balance of honorarium	250.00	
September 30	L. Satterthwaite - september salary	300.00	
October	L. Satterthwaite - Octobersalary	300.00	
	Misc. charges, Bailey, Woodward Wight, Cottam	50.43	
November	L. Satterthwaite November salary	300.00	
	L. Satterthwaite - expedition expenses	<u>168.32</u>	<u>2,283.75</u>
			<u>\$8,654.84</u>

November 30, 1937 Cr. Balance, ~~5~~33.48

March 3 - May 1, 1937

Piedras Negras Expedition

Local Currency Account

Dr. Receipts

1936 Balance #1 a/c (Bank)	96.54	
#4 " (Perez)	59.54	
	<u>156.08</u>	
#2 " (Villanueva) short	5.17	
		<u>150.91</u>
Sale of motor boat		75.00
Receipts from Dollars Account:		
March 2 750.00	2,692.50	
March 3 750.00	2,692.50	
March 14 3.00	10.50	
March 14 4.00	14.00	
April 25 645.20	2,316.27	
		<u>7,725.77</u>
		<u>7,951.68</u>

Cr. Disbursements

	Account		
Camp equip't & supplies	A	188.65	
Excavation ditto	B	13.50	
Medical "	D	8.15	
Transportation, Staff	H	526.25	
Maintenance in Camp, Staff	I	209.50	
Transportation, not staff	K	84.50	
Maintenance of Men	L	635.80	
Men, Vales etc.	M	697.94	
Government Inspector	O	11.05	
Freight	Q	1,265.09	
Postage	S	9.02	
Telegrams	T	80.69	
Fees	U	22.00	
Miscellaneous Expenses	V	90.80	
		<u>3,842.94</u>	
Balance			<u>4,082.97</u>

Note: Balance held as follows

#1	a/c (Bank)		2,132.61	
#2	" (Villanueva)	646.82		
	Add credit for sale of boat	<u>75.00</u>		
			721.82	
##3	" (villanueva)		997.18	
#4	" (Perez)		18.30	
#6	" (Cash)		<u>37.72</u>	
				3,907.63
Accounts Receivable:				
#10	a/c (F. M. C.Jr.)		15.20	
#11	" (T. A. P )		20.55	
#12	" (L. S. Jr.)		<u>63.98</u>	
				99.73
M	" (advance to men)			50.25
#5-b	" (Goods for sale)			<u>25.00</u>
				4,082.61
Shortage, accounted for				<u>.36</u>
				<u>4,082.97</u>

March 11 - May 1, 1937

Piedras Negras Expedition

Field Dollar Account

Dr. Receipts

Balance per statement of March 1, 1937 - - - - -		1,573.89
Bills paid by Museum	885.57	
"    "    "    "    Cost of bank draft	4.80	
Bills to be paid by Museum (balance of Cottam bill)	<u>19.51</u>	909.88
April - Amer. Express draft	650.00	
"    "    Money orders	<u>230.00</u>	<u>880.00</u>
		1,789.88
		<u><u>3,363.77</u></u>

Cr. Disbursements

1. Conversion to Mexican			
Currency.	March 15.	2,692.50 Pesos	750.00
	April 25.	2,316.27 "	645.20
	March 14.	10.50	3.00
	March 14.	14.00	<u>4.00</u>
			1,402.20

2. Direct Dollar Payments: Ac- P'd by P'd by  
                                    count Office F.Dir. Total

Camp equip't & supplies	A	86.23	3.50	89.73
Excavation ditto	B	55.70		55.70
Laboratory	C	7.98		7.98
Surveying	G	43.08		43.08
Transportation, Staff	H	160.00	23.20	183.20
Maintenance in Camp	I	406.75		406.75
Wages of Men	M		80.00	80.00
Government Inspector	O		50.00	50.00
Freight	Q	69.61		69.61
Telegrams	T	23.13	2.00	25.13
Miscellaneous	V	4.80	3.25	8.05
			<u>161.95</u>	
			857.28	<u>1,019.23</u>
			1019.23	2,421.43

SUMMARY

Receipts	3,363.77
Disbursements	<u>2,421.43</u>
Balance (Must cover 50.03 overdraft from Museum and all future field expenses)	942.34

Note: Balance held as follows

Travel checks	M. C. S.	200.00		
	F. M. C. Jr.	200.00		
	L. S. Jr.	<u>160.00</u>		
			560.00	
Money orders	L. S. Jr.		230.00	
Cash			<u>5.11</u>	
Total cash and checks in field				795.11
Accounts Receivable:				
# 10	F. M. C. Jr.	6.00		
# 11	T. A. P	10.65		
# 12	L. S. Jr.	<u>97.54</u>		
			114.19	
Goods for sale			<u>14.80</u>	
				<u>128.99</u>
				924.10
Unaccounted for shortage				<u>18.24</u>
				942.34

March 3 - December 21, 1937

PIEDRAS NEGRAS EXPEDITION

Supersedes partial accounts  
as of March 10 and May 11.

FIELD DOLLAR ACCOUNT

Dr. Receipts

Balance from 1936 Exped. account per Statm't Feb 8, 1937		98.82
Bills paid by Museum office direct:		
Goods for sale (cigarettes)	45.00	
For expedition purposes	<u>988.52</u>	
	1033.52	
Checks and drafts, money orders:		
Feb. (check)	200.00 ✓	
Feb. "	2171.00 ✓	
Apr. (draft)	650.00 ✓	
Apr. (money orders)	230.00 ✓	
Nov. (check)	<u>168.32</u> ✓	
	3419.32	
		<u>4452.84</u>
		<u>4551.66</u>

Cr. Disbursements

Conversions to Mexican Pesos:		
Mar. 2 pesos 2692.50	750.00	
Mar. 15 " 2692.50	750.00	
Apr. 25 " 2316.27	645.20	
May 9 " 538.50	150.00	
May 31 " 718.00	200.00	
Jun. 1 " 598.92	166.87	
July 10 " 179.50	50.00	
Nov. " 269.00*	75.00	
Total through a/c #1 (Villamueva)	-----	2787.07
Mar. 14 pesos 10.50	3.00	
Mar. 14 " 14.00	<u>4.00</u>	
Total through a/c #6 (Cash)	-----	7.00
July 12 " 179.50 through a/c #2 (Villamueva)		50.00
July 14 " 213.00 " a/c #4 (Perez)		<u>60.00</u>
Total conversions forwarded	-----	2904.07

\*Subject to small correction; exact amount of credit not yet known.

*Handwritten notes:*  
Below 750  
MBS 100  
JAP 125

Total conversions forwarded ----- 2904.07

Direct Dollar Payments:

		P'd by Office	P'd by F.Dir.	Totals
Camp Equip. & Sup.	a/c A	86.23	54.95	141.18
Excavation ditto	B	55.70	13.70	69.40
Laboratory ditto	C	9.98	8.80	18.78
Medical ditto	D	34.26	26.95	61.21
Photographic ditto	E	57.72	12.15	69.87
Stationary & office ditto	F	48.97	5.08	54.05
Surveying ditto	G	43.08		43.05
Total equipment & supplies				457.57
Transportation, staff	H	160.00	173.74	333.41
Maintenance in camp, staff	I	406.75		406.75
Wages paid in dollars	M-1		149.74	149.74
Gov't Inspector ditto	O		80.00	80.00
Freight ditto	Q	55.10	89.35	144.45
Telegrams	T	23.13	4.35	27.48
Miscellaneous	V	7.60	41.09	48.69
				1648.09
				<u>659.57</u>
				<u>988.52</u>
				<u>1648.09</u>

Total disbursements ----- 4552.16

Summary

Total Disbursements	4552.16
Total Receipts	<u>4551.66</u>
	.50 (Due to error in requested Nov. check).

Reconciliation with Office Statement of June 1, 1937.

Total payments as of June 1st	6121.09
Deduct Carnegie grant	500.00
	<u>5621.09</u>
Deduct salary & honorarium payments	1375.00
Amount of field expense on June 1 statement	4246.09
Add receipts since that date:	
Bills paid, Cottam 25.00, W.W. 13.43	38.43
Checks,	<u>168.32</u>
Receipts from museum during period	
Mar. 1 to Dec. 21, per this statement	4452.84

M & Sat. 500  
J. Cresson 500  
J. Pross 250

honorariums 1250-  
L. Satterly

Sal.  
Mar. 1 to Dec 21 2600

\* 3650

6371.09  
2243.75  
\$ 8614.84  
including Carnegie

Total expenditures  
Feb 19 37 to Nov 30/37

Contributions  
# 8500

PIEDRAS NEGRAS EXPEDITION 1937

		Cr.	
1937			
March 22	Carnegie Corporation Grant	\$500.00	
June 26	Mrs. Henry La Barre Jayne	5,000.00	
July 20	Philosophical Society Grant	3,000.00	
November	Appropriation by Board	<u>168.32</u>	<u>\$8,668.32</u>

		Dr.	
February	L. Satterthwaite, expedition expenses	\$2,371.00	
	F. M. Cresson, half honorarium	250.00	
	M.C. Satterthwaite half "	250.00	
	T. A. Proskouriakoff " "	125.00	
March	Miller - bags	6.98	
	Standard Fruit Co. - passages	160.00	
	L. Satterthwaite, March salary	250.00	
April	Sundry supplies - food, med. supplies, stationery	653.92	
	Powers Express - hauling	5.00	
	Western Union - telegrams	23.13	
	O. H. Hirt - photographic material	3.80	
	Woodward Wight - food	142.26	
	L. Satterthwaite - thru American Express	500.00	
	L. Satterthwaite - " " "	880.00	
May	L. Satterthwaite - April & May salary	500.00	
June	L. Satterthwaite - June Salary	<u>250.00</u>	\$6,371.09
July	F. M. Cresson balance of honorarium	250.00	
	T.A.ProskouriaKoff " " "	125.00	
	L. Satterthwaite - July salary	250.00	
August	L. Satterthwaite - August salary	250.00	
	M. C. Satterthwaite - balance of honorarium	250.00	
September 30	L. Satterthwaite - september salary	300.00	
October	L. Satterthwaite - Octobersalary	300.00	
	Misc. charges, Bailey, Woodward Wight, Cottam	50.43	
November	L. Satterthwaite November salary	300.00	
	L. Satterthwaite - expedition expenses	<u>168.32</u>	<u>2,263.75</u>
			<u>\$8,634.84</u>

November 30, 1937 Cr. Balance, \$53.48